



Alberta Ingenuity New Faculty Awards Guidelines

>PROGRAM OVERVIEW

Alberta Ingenuity New Faculty Awards provide an excellent start to outstanding new faculty members in Alberta. Providing significant funding as they set-up their first research laboratory guarantees that these researchers will have an impact on Alberta's academic landscape.

New Faculty Awards have a value of up to \$300,000 over three years.

This program does not support medical or human health-related research initiatives.

>TIMELINE

Application Deadline: March 1, 2010

Announcement of Results: July 2010

Award start date: Between September and March following the award announcement

Number of Awards: 12 per competition

>ELIGIBILITY

Eligibility of Candidate

- Candidate must have been appointed to their first ever academic research position within the past three years OR
- If not appointed at time of application, successful candidate must be in his/her first academic career appointment to a full-time position by the start date of the award.

The appointment must be a tenure-track or potential tenure-track position for the candidate.

Eligibility of Institutions

A post-secondary institution must demonstrate its capability and commitment to support and conduct science or engineering research, and meet the following conditions:

- Have an approved research mission, resources to conduct research, and a commensurate record of research performance.
- Teach science or engineering disciplines and/or technologies.

- Provide the candidate with appropriate facilities, services, and time to conduct the research.

Furthermore, a host institution must ensure:

- The candidate is a full time employee of the institution and is in good standing.
- Funds are administered and accounted for appropriately.
- The research project and institution abide by regulations concerning animal care, ethical conduct of research involving human subjects, and/or biohazards.

>TERM OF AWARD

New Faculty Awards have a three year non-renewable term.

>REPORTING

Annual reports are required once a year. Requirements for the report will be provided toward the end of each award year. A final report must be submitted at the end of the funding period.

>START DATE

Awards may start on the first day of a month between September and March following the award announcement.

>APPLICATION PROCESS

Applications are made through the applicant's sponsoring institution. Eligible candidates should contact the appropriate senior research administrator at their institution to determine the internal process for the selection of applications.

Alberta Ingenuity restricts the number of applications it will accept from each institution. The maximum number of applications from each institution is:

University of Alberta – 15
University of Lethbridge – 5
Colleges – 1 each

University of Calgary – 15
Athabasca University – 3

Submit one complete application in PDF format via email to info@albertaingenuity.ca. Also provide one original COMPLETE application with all required signatures by the deadline. Forms are available from www.albertaingenuity.ca. Further instructions are provided on the application form.

NOTE: Applications may be submitted prior to a candidate's arrival in Alberta.

Re-application

Unsuccessful candidates may re-apply once if they continue to meet the eligibility criteria and are submitted as part of the institution's application quota. The application will follow the same application process and be reviewed in competition with other applications submitted for that competition.

>REVIEW PROCEDURE AND SELECTION CRITERIA

All proposals are reviewed by a minimum of three arms-length expert peer reviewers. The expert reviews are forwarded to the Alberta Ingenuity New Faculty Committee, who consider these reviews in their evaluations and provide a provisional ranking to the proposals. Recommendations are based on:

- Excellence of the candidate
- Merit of the proposed research
- Contribution to training of research personnel
- Demonstrated need for Alberta Ingenuity funds
- Institutional support for the candidate
- Potential impact and future benefits of research outcomes to Alberta and Canada
- Overall quality of the application and its ranking with other applications received

>BUDGET

Eligible areas of support from the New Faculty Award include the following:

- Personnel and fringe benefits (technicians, research assistants and associates)
- Trainees (graduate students, postdoctoral fellows)
- Materials, supplies and other expendables (including animals and animal facilities)
- Minor equipment (less than \$10,000 per item)
- Publication costs
- Computer and library resources
- Major equipment (more than \$10,000 per item or system).
 - All requests for major equipment must include a cost quotation from a reputable supplier. The cost of installation, freight, transportation, duty, sales tax and GST are considered allowable expenditures.

Full or part-time salaries and fringe benefits must follow the policies of the host institution.

Recipients working in a collaborative setting may share the funds consistent with the policies and procedures of their host institution.

New Faculty Awards may NOT be used for:

- Hospitality and entertainment expenses
- Fees for membership in scientific societies
- Tuition fees for students
- Administrative support

>CONDITIONS OF AWARD

Please refer to the *Alberta Ingenuity New Faculty Manual* for regulations about holding the award, such as payment of award, equipment purchases, employment status, intellectual property, acknowledging support, changes, terminations, etc.